



# DAVID TRANTHAM

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DISTRICT CLERK

March 18, 2020

## FOR IMMEDIATE RELEASE

Effective at 4:00 P.M. today, the Denton County District Clerk's Office will temporarily suspend all walk-in services. This includes all walk-in services provided by civil, family, criminal and jury departments.

This decision was not made lightly and is in the best interest of both the public we serve and the District Clerk's Office employees.

We will maintain our normal business hours. Our hard working staff will continue working all mailed or electronically filed case documents, issuance requests for District Court cases, orders issued by the District Courts, and all mailed or emailed records requests.

General case information is available to the public at all times online at:  
<http://justice1.dentoncounty.com>

We encourage all parties, attorneys, bondsman, liaisons, receivers, mediators and other departments to sign up for and utilize the eFiling system for the filing of all new suits, case documents, issuance requests, and proposed orders.

Please go to the below website to sign-up for your free E-filing account:  
<http://www.efiletexas.gov/> or <https://efile.txcourts.gov/ofswb>

For additional information on how to E-file, requests for copies of records or for frequently asked questions, please go to the Denton County District Clerk's website located at <https://dentoncounty.gov/Departments/District-Clerk>.



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If you need to pay court costs this can be accomplished online using <https://dentoncounty.gov/Departments/District-Clerk/Pay-Online> or by mailing in a cashier's check or money order payment to the Denton County District Clerk, P.O. Box 2146, Denton, Texas 76202.

Individuals required to set-up a payment plan for a criminal cases, please go to <http://dentoncounty.gov/Departments/County-Clerk/Collections>.

Further, at this time, jury trials have been cancelled for all District Courts, County Courts and Justice of the Peace Courts through May 8, 2020. Any individuals that have received a summons to report for jury service before May 8, 2020 are no longer required to appear and their service is ended.

We understand that the needs of the public, the District Courts and my staff are of the utmost importance and are being evaluated daily. Our office is in constant contact with the County Judge, as well as Denton County Public Health as it pertains to the safety of our Denton County family.

Please check our websites for additional information and postings as we continue to navigate this process.

If you have any questions or concerns, please do not hesitate to reach out to our office.

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